DEPARTMENT OF EDUCATION
RECEIVED
NOV 18 2026
DATE
DIVISION OF SIARGAO

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DIVISION MEMORANDUM
No. 11-352, s. 2026

To: Public Schools District Supervisors concerned
School Heads of Del Carmen NHS, Pilar NHS, and Lasala IS
All Others Concerned

CONDUCT OF THE YOUTH VOLUNTEER FORMATION COURSE AND EMERGENCY FIRST AID TRAINING BY THE PHILIPPINE RED CROSS – SURIGAO DEL NORTE CHAPTER

1. The Schools Division Office of Siargao, through the School Governance and Operations Division – Social Mobilization and Networking Unit, informs the field that the **Philippine Red Cross (PRC) – Surigao del Norte Chapter** will conduct the **Youth Volunteer Formation Course and Emergency First Aid Training** for selected learners of the schools below. The activity is part of the Solutions for the Future Project, which PRC is carrying out in partnership with the World Wide Fund for Nature (WWF), with support from the International Federation of Red Cross and Red Crescent Societies (IFRC).

School	Inclusive Date	No. of learner participants
Del Carmen NHS	November 21–22 and 28, 2026	44
Pilar NHS		44
Lasala IS		44

2. The training seeks to:
   a. develop the learners' spirit of volunteerism, leadership, and community service;
   b. equip them with basic knowledge and practical skills in emergency first aid;
   c. encourage the youth to become active partners in promoting safety, preparedness, and resilience in their schools and communities; and
   d. support the establishment of Red Cross Youth (RCY) Councils in the participating schools, which PRC will recommend for national accreditation after the training.

3. School Heads of the identified schools are directed to:
   - select the learner-participants and coordinate the venue, schedule, and logistics directly with the PRC – Surigao del Norte Chapter;
   - secure written parental consent for every participating learner. Participation is voluntary, and no learner shall be required to join;
   - designate teaching and/or non-teaching personnel to facilitate the activity and supervise the learners for its entire duration; and
   - make sure the activity follows the Department's child protection and learner safety policies.

4. Since the activity falls on weekends, teaching personnel who render service during the activity shall be granted Vacation Service Credits under DepEd Order No. 13, s. 2024. Non-teaching personnel shall be granted Compensatory Time-Off under CSC-DBM Joint Circular No. 2, s. 2004, as amended. Both shall be based on actual hours rendered.

5. All expenses related to the conduct of the training shall be shouldered by the project. No fees or contributions shall be collected from learners, parents, or personnel, and no school funds shall be charged.

6. Immediate dissemination of and strict compliance with this Memorandum is desired.

MANUEL O. CABERTE
Schools Division Superintendent

Encl/s: None
Reference/s: None
To be indicated in Perpetual Index under the following subjects

PHILIPPINE RED CROSS **TRAINING**

SGOD/RCA
11/18/2026

PHILIPPINE RED CROSS

PHILIPPINE RED CROSS
Surigao del Norte Chapter

Parrucha cor. Magallanes Sts.,
City Hall Compound, Surigao City
Telephone No. (086) 827-2143
Email Address: surigao.norte@redcross.org.ph

26 October 2026

MR. MANUEL O. CABERTE
Schools Division Superintendent
DepEd., Division of Siargao
Dapa, Surigao del Norte

Sir:

Warm greetings from the Philippine Red Cross, Surigao del Norte Chapter!

The Philippine Red Cross - Surigao del Norte Chapter respectfully requests your approval for the conduct of the Youth Volunteer Formation Course and Emergency First Aid Training to the students of the following schools as part of the Solutions For the Future Project activities to be implemented by the Philippine Red Cross in partnership with the WWF under the support of the International Federation of Red Cross & Red Crescent Societies (IFRC), to wit:

Name of School	Inclusive date of training	No. of participants
1. Del Carmen NHS	November 21-22 & 28, 2026	44 participants
2. Pilar National High School	-do-	44 participants
3. Lasala Integrated School	-do-	44 participants

The training seeks to develop the students' spirit of volunteerism, leadership and community service while equipping them with basic knowledge and practical skills in emergency first aid. Through these activities we hope to encourage the youth to become active partners in promoting safety, preparedness and resilience in their respective schools and communities. These will also help the local chapter in establishing RCY Councils. We will also be recommending national accreditation for these schools after completing the training.

In this regards, we respectfully seek your approval and support for the implementation of these activities to the identified secondary schools. Expenses related to the conduct of the training will be shouldered by the project.

We look forward to your kind consideration and continued partnership in empowering the youth and building a safer, more resilient community in Siargao. Thank you very much & God bless!

Respectfully yours,

MARILOU O. PELLAR-TALINGTING
Chapter Administrator

Volunteers + Logistics + Information Technology =
PRC will Always FIRST Always READY Always THERE

Together for humanity